

WHITE PINE COUNTY HOSPITAL DISTRICT

WILLIAM BEE RIRIE HOSPITAL

BOARD OF TRUSTEES

MINUTES

This was a duly noticed Regular Board of Trustees Meeting of the White Pine County Hospital District Board of Trustees held Monday February 22, 2016 at 5:00 p.m.

TRUSTEE'S PRESENT

Burton Hilton – Chairman
Julie Gianoli – Secretary
Dale Derbidge – Vice Chairman
Mark Bybee – Trustee
Michael Mugosa, M.D. – Trustee/
Chief of Staff
Richard Rowley – Trustee

STAFF PRESENT

Matthew Walker - Chief Executive Officer
Richard Sears – Attorney
Susan Martin – Administrative Assistant
G. Norman Christensen, M.D.
Mike Metkovich – CFO
Tracie Gust - CNO

TRUSTEE'S ABSENT

GUESTS PRESENT

Attached hereto is the sign-in sheet, and by this reference incorporated herein.

WHITE PINE COUNTY HOSPITAL DISTRICT

Regular Board of Trustees Meeting

1. Call to Order

I

2. Roll Call

I

3. Public Comment: *Comments not exceeding five(5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** "Section 8.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers".*

I / D

4. Approval and reading of minutes of the last regular meeting and of any special meetings, which may have been held since the last Regular meeting.

1) Regular meeting - January 25, 2016

I / D / A

UNFINISHED BUSINESS

A. Organizational/Strategic Planning

1) Enterprise Safety & Risk Management Update – MaryKim Piccinini

I / D

B. Financial / Statistical Reports

1) Review and Approval of Financial Statements For the Period Ended:

a) January 31, 2016 - Mike Metkovich, CFO

I / D / A

2) Request for Approval and Presentation of Vouchers – Julie Gianoli

a) Accounts Payable – vouchers #103790 through #104017

I / D / A

b) Refunds – vouchers #5609 through # 5927

I / D / A

c) Payroll – vouchers #31003 through #31056

I / D / A

d) Bad Debt – Self Pay and Medicare

I / D / A

NEW BUSINESS

A. Appointments/Re-appointments – Mike Mugosa, M.D. -

1) Appointments: None

I / D

2) Re-appointments: Sierra Nevada Nephrology Consultants

a) Peter Clark, M.D.

I / D / A

b) Soni Dhanireddy, M.D.

I / D / A

c) Ranjit Dhelaria, M.D.

I / D / A

d) Michael Murphy, M.D.

I / D / A

e) Javier Narvarte, M.D.

I / D / A

f) Robert Quigley, DO

I / D / A

g) Sunil Skaria, M.D.

I / D / A

h) James Sullivan, DO

I / D / A

i) Steven Vicks, M.D.

I / D / A

j) Cynthia Ferrel, APN

I / D / A

k) Debra Jordi Goldstein Fuchs, APN

I / D / A

l) Michelle Marshall, APN

I / D / A

m) Sarah Quinn, APN

I / D / A

B. Administrators' Report – Matt Walker, CEO

I / D / A

C. Review/Revise/Approve Governance Policies – Chairman Hilton

1) 1.4 Treatment of Staff

I / D / A

2) 1.5 Treatment of Medical Staff

I / D / A

3) 1.6 Financial Conditions and Activities

I / D / A

D. Correspondence Received Since Last Meeting:

I / D / A

E. Set Date and Time for Next Regular and/or Special Meeting

1) Next Regular Meeting – Monday, March 28, 2016 at 5:00 pm

I / D / A

F. Board Comments

I / D

G. Public Comment: *Comments not exceeding five(5) minutes in length will*

I / D

*be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** "Section 8.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content*

of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.

H. Adjournment

I / D / A

I – Information / D – Discussion / A – Action

** Note: The meeting minutes are presented as outlined on the posted agenda. The meeting may have visited agenda items out of order.

1. Call to Order

Chairman Hilton called the White Pine County Hospital District Board of Trustees Regular Meeting to order Monday, February 22, 2016 at 5:00 p.m.

2. Roll Call

Chairman Hilton noted the sign-in sheet reminding everyone to sign in.

- 3. Public Comment:** *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** “Section 8.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.*

Chairman Hilton asked for public comment. No public comment at this time.

4. Reading of the Minutes of the Last Regular Meeting and of any Special Meetings Which May Have Been Held Since the Last Regular Meeting.

1) Regular Meeting – January 25, 2016

Chairman Hilton entertained a motion to approve the minutes for the Regular Board of Trustees Meeting of January 25, 2016 as amended.

MOTION: Vice-Chairman Derbidge moved to approve the minutes for the Regular Board of Trustees Meeting minutes of January 25, 2016 as amended. The motion was seconded by Trustee/Secretary Gianoli and carried.

UNFINISHED BUSINESS

A. Organizational/Strategic Planning

1) Enterprise Safety & Risk Management Update

MaryKim reported that last year the hospital had a total of six injured workers, in January of this year there has been four. There are two Licensing Board investigations, one official Federal Court civil action summons, which has been sent off to the risk management group and two civil action cases.

B. Financial/Statistical Reports

Review and Approve Financial Statements for the period ended:

1) January 31, 2016

Mike Metkovich reviewed the Financial Report presented to the Board for the period ending January 31, 2016 and commented on the following; page one - cash is always important and the hospital has had a nice increase month over month and year over year. Page three – operating income had two large subtractions from revenue and Mike explained those. Page four - wages are up year over year from the Emergency Room, Laboratory and Med Surge Departments. The bottom line is positive 1.145 million. Page seven - cash flow is positive from operations, net positive is \$ 991,000.00. Page eight – average daily collections was good for January. Benchmarks had more positives than negativities.

With no further questions for Mike, Chairman Hilton entertained a motion to approve the Financial Statement for January 31, 2016.

MOTION: Vice-Chairman Derbidge moved to approve the Financial Statement for January 31, 2016. The motion was seconded by Trustee Rowley and carried by all.

2) Approve Vouchers

a) Accounts Payable Voucher: Trustee/Secretary Gianoli presented accounts payable vouchers:

01/28/2016	103790-103883	\$ 252,048.41
02/05/2016	103884	\$ 4,887.96
02/10/2016	103885-104017	\$ 690,214.77

Chairman Hilton entertained a motion to approve the accounts payable vouchers as presented.

MOTION: Trustee/Secretary Gianoli moved to approve the accounts payable vouchers 103790 through voucher 104017 as presented. The motion was seconded by Vice-Chairman Derbidge and carried unanimously.

b) Refunds: Trustee/Secretary Gianoli presented refunds:

01/21/2016	5609-5709	\$ 3,332.45
02/04/2016	5710-5884	\$ 12,937.49
02/10/2016	5885-5927	\$ 1,280.64

Chairman Hilton entertained a motion to approve the refund vouchers 5609 to 5927 as presented.

MOTION: Trustee/Secretary Gianoli moved to approve refund voucher 5609 through voucher 5927 as presented. The motion was seconded by Trustee Rowley and carried unanimously.

c) Payroll Vouchers: Trustee/Secretary Gianoli presented payroll vouchers:

01/22/2016	31003-31028	\$ 490,331.49
02/05/2016	direct deposits	\$ 4,344.40
02/05/2016	31029-31056	\$ 494,262.32

Chairman Hilton entertained a motion to approve the payroll voucher 31003-31056

MOTION: Trustee/Secretary Gianoli moved to approve the payroll vouchers 31003 through voucher 31056. The motion was seconded by Trustee Rowley and carried unanimously.

d) Bad Debt – Trustee/Secretary Gianoli presented bad debt vouchers:

02/15/2016	Self Pays	January 2016	\$	95,672.86
02/15/2016	Medicare	January 2016	\$	7,858.27

Chairman Hilton entertained a motion to approve the bad debt vouchers as presented.

MOTION: Trustee/Secretary Gianoli moved to approve the bad debt vouchers dated February 15, 2016 as presented. The motion was seconded by Trustee Bybee and carried unanimously.

NEW BUSINESS

A. Appointments/re-appointments

1) Appointments: None

2) Re-appointments: Sierra Nevada Nephrology Consultants

a) Peter Clark, M.D.

MOTION: Trustee/Chief of Staff Dr. Mugosa made a motion to approve the re-appointment of Peter Clark, M.D. to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Vice-Chairman Derbidge and carried.

b) Soni Dhanireddy, M.D.

MOTION: Trustee/Chief of Staff Dr. Mugosa made a motion to approve the re-appointment of Soni Dhanireddy, M.D. to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Trustee Rowley and carried.

c) Ranjit Dhelaria, M.D.

MOTION: Trustee/Chief of Staff Dr. Mugosa made a motion to approve the re-appointment of Ranjit Dhelaria, M.D. to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Trustee/Secretary Gianoli and carried.

d) Michael Murphy, M.D.

MOTION: Trustee/Chief of Staff Dr. Mugosa made a motion to approve the re-appointment of Michael Murphy, M.D. to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Trustee Rowley and carried.

e) Javier Narvarte, M.D.

MOTION: Trustee/Chief of Staff Dr. Mugosa made a motion to approve the re-appointment of Javier Narvarte, M.D. to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Vice-Chairman Derbidge and carried.

f) Robert Quigley, DO

MOTION: Trustee/Chief of Staff Dr. Mugosa made a motion to approve the re-appointment of Robert Quigley, DO to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Trustee/Secretary Gianoli and carried.

g) Sunil Skaria, M.D.

MOTION: Trustee/Chief of Staff Dr. Mugosa made a motion to approve the re-appointment of Sunil Skaria, M.D. to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Vice-Chairman Derbidge and carried.

h) James Sullivan, DO

MOTION: Trustee/Chief of Staff Dr. Mugosa made a motion to approve the re-appointment of James Sullivan, DO. to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Trustee Rowley and carried.

i) Steven Vicks, M.D.

MOTION: Trustee/Chief of Staff Dr. Mugosa made a motion to approve the re-appointment of Steven Vicks, M.D. to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Vice-Chairman Derbidge and carried.

j) Cynthia Ferrel, APN

MOTION: Trustee/Chief of Staff Dr. Mugosa made a motion to approve the re-appointment of Cynthia Ferrel, APN to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Trustee/Secretary Gianoli and carried.

k) Debra Jordi Goldstein Fuchs, APN

MOTION: Trustee/Chief of Staff Dr. Mugosa made a motion to approve the re-appointment of Debra Jordi Goldstein Fuchs, APN to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Trustee Rowley and carried.

l) Michelle Marshall, APN

MOTION: Trustee/Chief of Staff Dr. Mugosa made a motion to approve the re-appointment of Michelle Marshall, APN to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Vice-Chairman Derbidge and carried.

m) Sarah Quinn, APN

MOTION: Trustee/Chief of Staff Dr. Mugosa made a motion to approve the re-appointment of Sarah Quinn, APN to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Trustee Rowley and carried.

B. Administrator's Report

Matt Walker, CEO reported to the Board of Trustees on:

- The first item discussed was the email Matt had sent to the Board of Trustees on the signage ideas wanting feedback, most of which he received was negative. Trustee Bybee shared his thoughts on the sign idea for above the canopy and the idea Matt had for the rock garden area and possibly adding a sign with lights on the park side. A discussion followed with a power point presentation presented by Matt to select a design idea. Chairman Hilton contacted the tree board to advise them the pine (spruce) tree will be removed. The topic of lease or purchase of the signage was reviewed; leasing guaranties upkeep/maintenance of the sign.
- The Medicaid meeting that Vice-Chairman Derbidge, Matt, Tracie and MaryKim attended allowed them to convey their opinions on Rural Health and Medicaid. Medicaid would like to have a Managed Care Administrator enrolling the providers and setting the fee schedule such as an HMO. The Administrator and staff from Caliente also attended the meeting and voiced their opinion on Rural Health and Medicaid. MaryKim feels the number one concern is the State would not accept patients in Utah; so all the patients we send to Utah will have to be sent to Reno or Las Vegas. This was a fact finding meeting for Medicaid, all in attendance voiced their opinions and concerns.
- The after-hours clinic is still going well. Most comments have been positive, a few negative comments from patients that have been sent back to the ER from the clinic if their condition is more serious than what can be handled in the clinic. Average patient load is three (3) to four (4) patients a day.
- With the passing of Dr. Ely, Matt is working on an interim fix with tele med opportunities available from UNR and U of U. UNR has sent a contract for two days a week for the clinic, U of U can cover the ER 24/7, the clinic is different and they are working out a solution. Dr. Ely was consulted by the Family Practice Providers and with the court system; Matt is looking for a replacement or another alternative.
- University of Utah is still working on a date to announce the Affiliation here in Ely, they want to set up in the lobby by the laboratory and ER, once the date is finalized Matt will advise the Board.
- Some improvements are being seen with the VA billing. Process changes that needed to be done are in place, which should show increased improvements. Matt will continue to update the Board.
- The new chemical analyzer arrived today, by Friday it should be up and running. The comparison will run for 30 days after which the Siemens analyzer will be shipped back.
- The Tele Neonatology program with Intermountain has sent a letter of intent, all IT functions need to be verified and working before Matt will

sign contracts. This is a program Matt is starting with the money that was set aside by the Board for him to try new programs without prior Board approval. The first year will cost \$12,000.00 to \$13,000.00 and will contract a Neonatologist out of St. George. Dr. Rideout will run the program and will be consulting with William Bee Ririe Hospital's Family Practice Providers, not only by phone but will be able to see the infant, review vitals and walk the hospital providers through some procedures. The Tele Neonatology program will increase patient safety and services the hospital is able to provide allowing some infants not to be transferred out.

Chairman Hilton asked Matt if he had received the slides requested from the Auditors. Matt will follow up and send them out to the Board. Chairman Hilton asked if anyone had questions for Matt, with none he moved onto item C.

C. Review/Revise/Approve Governance Policies –

1) 1.4 Treatment of Staff

Chairman Hilton entertained a motion to approve 1.4 Treatment of Staff

MOTION: Vice-Chairman Derbidge moved to approve Section 1.4 Treatment of Staff of the Board Governance Policies. The motion was seconded by Trustee Bybee and carried unanimously.

2) 1.5 Treatment of Medical Staff

Chairman Hilton entertained a motion to approve 1.5 Treatment of Medical Staff as corrected.

MOTION: Trustee Rowley moved to approve Section 1.5 Treatment of Medical Staff as corrected, of the Board Governance Policies. The motion was seconded by Trustee/Chief of Staff Dr. Mugosa and carried unanimously.

3) 1.6 Financial Planning and Budgeting

Chairman Hilton entertained a motion to approve 1.6 Financial Planning and Budgeting.

MOTION: Vice-Chairman Derbidge moved to approve 1.6 Financial Planning and Budgeting of the Board Governance Polices as edited. The motion was seconded by Trustee/Secretary Gianoli and carried unanimously.

D. Correspondence Received since Last Meeting: Susan explained a new program that was started, of sending cards to the family members of patients that have passed while in the hospital and how Daren Kunz, PharmD added to that program of sending out a "Thinking of you" card to out patients who have come in for chemo or other types of patients that have come back long term and have not been in for some time. The hospital received a card back from one of the chemo patients thanking the staff for their thoughtfulness, kindness, and special care she received from the hospital. It is nice to know that acts of kindness are noticed and appreciated.

E. Set Date and Time for the Next Regular and/or Special Meeting

1) Next Regular Meeting - Monday March 28, 2016 at 5:00 p.m.

Chairman Hilton entertained a motion to approve the scheduling of the next Regular Board of Trustees meeting.

MOTION: Trustee/Secretary Gianoli moved to approve the scheduling of the next Regular Board of Trustees meeting for Monday, March 28, 2016, at 5:00 p.m. The motion was seconded by Trustee Rowley and carried.

F. Board Comments

Chairman Hilton had a question for Mike in regards to the annual budget meeting coming up in the next couple of months to clarify the date. The Special Board Meeting for the Annual Budget will be in May.

G. PUBLIC COMMENT: *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** "Section 8.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers".*

Chairman Hilton asked for public comments. With no public comments Chairman Hilton moved on to item H.

H. Adjournment:

Chairman Hilton entertained a motion to adjourn the White Pine Hospital District Board of Trustees Meeting.

MOTION: Vice-Chairman Derbidge moved to approve the adjournment of the White Pine Hospital District Board of Trustees meeting. The motion was seconded by Trustee Rowley and carried.

Adjournment: 5:59 p.m.



Burton Hilton, Chairman



Julie Gianoli, Secretary



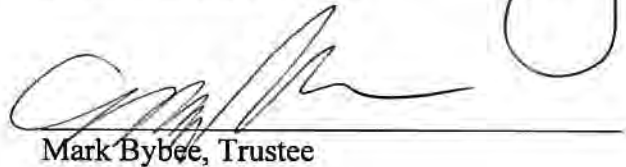
Dale Derbidge, Vice Chairman



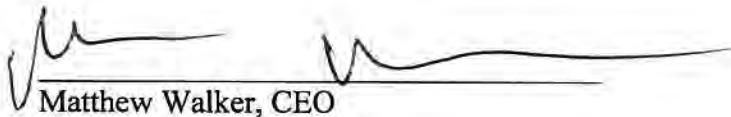
Richard Rowley, Trustee



Mike Mugosa, MD -Trustee/Chief of Staff



Mark Bybee, Trustee



Matthew Walker, CEO