

WHITE PINE COUNTY HOSPITAL DISTRICT

WILLIAM BEE RIRIE HOSPITAL

BOARD OF TRUSTEES

MINUTES

This was a duly noticed Regular Board of Trustees Meeting of the White Pine County Hospital District Board of Trustees held Monday October 23 2017 at 5:00 p.m.

TRUSTEE'S PRESENT

Burton Hilton – Chairman
Richard Rowley – Trustee
Wade Robison – Trustee
Leslie Martin - Trustee
Michael Mugosa, M.D. – Trustee/
Chief of Staff

STAFF PRESENT

Matthew Walker - Chief Executive Officer
Tracie Gust, RN - CNO
Richard Sears – Attorney
Susan Martin – Administrative Assistant
Edwin Szewczyk, CFO
G. Norman Christensen, M.D.
Frank Ruvolo – IT Manager

TRUSTEE'S ABSENT

Julie Gianoli – Secretary

STAFF ABSENT

GUESTS PRESENT

Carol McKenzie
April Bath

Attached hereto is the sign-in sheet and by reference incorporated herein.

WHITE PINE COUNTY HOSPITAL DISTRICT

Regular Board of Trustees Meeting

- 1. Call to Order** **I**
- 2. Roll Call** **I**
- 3. Public Comment:** *Comments not exceeding five(5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be* **I / D**

*taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** “Section 8.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.*

4. Approval and reading of minutes of the last regular meeting and of any special meetings, which may have been held since the last Regular meeting.

- 1) Regular Meeting – Monday, September 25, 2017 at 5:00 pm** **I / D / A**

UNFINISHED BUSINESS

A. Enterprise Safety & Risk Management

- 1) Enterprise Safety & Risk Management Update** **I / D**
2) Risk Management Update **I / D**
3) Quality Assurance Update **I / D**

B. Financial / Statistical Reports

- 1) Review and Approval of Financial Statements For the Period Ended:**
a) September 30, 2017 - Edwin Szewczyk, CFO **I / D / A**
- 2) Request for Approval and Presentation of Vouchers – Julie Gianoli**
- a) Accounts Payable – vouchers #109026 through #109285** **I / D / A**
b) Refunds – voucher #7062 to #7128 **I / D / A**
c) Payroll – vouchers # 32632 through # 32685 **I / D / A**
d) Bad Debt – Self Pay and Medicare **I / D / A**
- 3) Strategic Plan 2017/2018, 1st Quarter Update – Matt Walker, CEO** **I / D**

NEW BUSINESS

A. Open Discussion on Hospital Billing, Bad Debt and Collections **I / D**

B. Review/Revise/Approve Governance Policies – Chairman

- 1) 3.1 Global Board CEO Linkage** **I / D / A**
2) 3.2 Unity of Control **I / D / A**
3) 3.3 Accountability of CEO **I / D / A**

- C. Appointments/Re-appointments – Mike Mugosa, M.D. -**
- 1) **Appointments:**
- a) David Christensen, M.D. – Emergency Room I / D / A
 - b) Glen Porter, M.D. – Otolaryngology (ENT) I / D / A
 - c) Sagar Patel, M.D. – Emergency (Locums) I / D / A
- 2) **Re-appointments:**
- a) G. Norman Christensen, M.D. – Family Medicine I / D / A
 - b) Nasir Uddin, M.D. – Internal Medicine I / D / A
- D. Administrators’ Report – Matt Walker, CEO I / D**
- E. Correspondence Received Since Last Meeting: I / D**
- 1) Face Book Post Regarding Dr. Mike Mugosa
- F. Set Date and Time for the Next Regular and/or Special Meeting**
- 1) Next Regular Meeting – Monday, November 27, 2017 at 5:00 pm I / D / A
- G. Board Comments: I / D**
- H. Staff Comments: I / D**
- I. Public Comment** *Comments not exceeding five(5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** “Section 8.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.* I / D
- J. Adjournment I / D / A**

I – Information / D – Discussion / A – Action

** Note: The meeting minutes are presented as outlined on the posted agenda. The meeting may have visited agenda items out of order.

1. Call to Order

Chairman Hilton called the White Pine County Hospital District Board of Trustees Regular Meeting to order on Monday October 23, 2017 at 5:05 pm.

2. Roll Call

Chairman Hilton noted the sign-in sheet reminding everyone to sign in.

- 3. Public Comment:** *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** “Section 8.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.*

Chairman Hilton asked for public comment. Seeing none Chairman Hilton moved on to item four.

4. Reading of the Minutes of the Last Regular Meeting and of any Special Meetings Which May Have Been Held Since the Last Regular Meeting.

1) Regular Meeting – Monday, September 25, 2017 at 5:00 pm

Chairman Hilton entertained a motion to approve the minutes for the Regular Board of Trustees Meeting of September 25, 2017 as corrected.

MOTION: Trustee Robison moved to approve the minutes for the Regular Board of Trustees Meeting minutes of September 25, 2017 as corrected. The motion was seconded by Vice-Chairman Rowley and carried.

UNFINISHED BUSINESS

A. Enterprise Safety & Risk Management

1) Enterprise Safety & Risk Management Update -

Matt Walker presented the Infection Control post op infection comparison charts, vancomycin use and the MRSA/MRSE/C-Diff/VRE/ESBL cases as presented at the monthly safety meeting. The hospital does an excellent job with infection control.

2) Risk Management Update – The wrongful termination case that has been pending since 2012 maybe finished soon, the Judge will review the case on November 30, 2017. Attorney Richard Sears explained the summary judgement process. If there is no disagreement on either side the Judge will decide the case; if not the case will go to trial. Medical malpractice papers were just served from an inmate; the hospital filed a motion for dismissal.

3) Quality Assurance Update – Matt presented the HCAHPS survey scores. Trustee Martin commented on the scores not matching and wondered why.

B. Financial/Statistical Reports

**1) Review and Approve Financial Statements for the period ended:
a) September 30, 2017.**

Edwin Szewczyk, CFO reviewed the September 30, 2017 financial statements with the Board of Trustees:

- Total operating revenue of \$2.2 million was less than budget but better than prior year due to lower than expected outpatient revenues & volumes. Inpatient volumes were also lightly less than budget and prior year with the exception of the swing bed volumes. Clinic visits were less than budget but exceeded prior year.
- Operating expenses of \$935,000.00 were slightly less than budget, slightly greater than prior year. Pharmacy drug costs (in supplies expense) were significantly higher than expected due to several unanticipated chemo patients being administered chemo drugs on a regular basis. This variance is expected to continue for the unforeseen future. Cost for these chemo drugs are being reimbursed and the variance is being offset in net patient revenues.
- The net gain for September 2017 was \$74,000.00.
- Cash increased by \$453,000.00 from August due to operational cash flows and efforts to clean up open AR balances.

One other thing Edwin wanted to point out was on the 340b revenues; we are still lagging in payments from the pharmacies in town. Edwin has been working with the 340b vendor for the hospital and they in turn are working with the pharmacies. Right now we are still getting cash payments but they are lagging, there isn't much we can do except to keep working with them. Trustee Martin asked how the program works. Matt briefly explained the 340b program and how the pharmacies receive a percentage of the drug sales and the rest comes back to the hospital as revenues. No one really knows why the lag time, SunRx is working with us to figure this out. Trustee Robison spoke with Andy from Economy Drug; Andy made the comment that he understood a statement was made at the last meeting that they were not current on payments. Andy is saying that he is current and Trustee Robison would like to know what the problem is. Matt is not sure what the problem is and that is why he is working with SunRx. We do show that there is \$210,000.00 of outstanding invoices. Matt explained why and how SunRx is involved in the payment process to the hospital. The impression is that the hospital is saying the pharmacies are not paying their bills and Trustee Robison would like to get to the bottom of the problem. Chairman Hilton asked that at the next meeting Matt or Edwin or both, would do a brief 10 minute presentation on 340b and map out the program.

Edwin answered all questions from the Board of Trustees.

Chairman Hilton entertained a motion to approve the Financial Statements for the period ending September 30, 2017.

MOTION: Trustee Robison moved to approve the Financial Statement for the period ending September 30, 2017. The motion was seconded by Trustee Martin and carried.

2) Request for Approval and Presentation of Vouchers

a) Accounts Payable Voucher: Vice-Chairman Rowley presented accounts payable vouchers:

9/21/2017	109026-109156	\$ 502,545.61
10/4/2017	109157-109285	\$ 763,430.33

Chairman Hilton entertained a motion to approve the accounts payable vouchers as presented.

MOTION: Vice-Chairman Rowley moved to approve the accounts payable vouchers 109026 through voucher 109285 as presented. The motion was seconded by Trustee Robison and carried.

b) Refunds: Vice-Chairman Rowley presented refunds:

9/14/2017	7062-7102	\$ 9,994.13
10/12/2017	7103-7128	\$ 3,768.22

Chairman Hilton entertained a motion to approve the refund vouchers as presented.

MOTION: Vice-Chairman Rowley moved to approve refund voucher 7062 through voucher 7128 as presented. The motion was seconded by Trustee Robison and carried unanimously.

c) Payroll Vouchers: Vice-Chairman Rowley presented payroll vouchers:

9/29/2017	32632-32656	\$ 489,443.95
10/2//2017	32657	\$ 1,016.99
10/4/2017	32658	\$ 1,461.95
10/13/2017	32659-32682	\$ 506,813.08
10/13/2017	32683-32685	\$ 105,559.65

Chairman Hilton entertained a motion to approve the payroll voucher 32632-32685

MOTION: Vice-Chairman Rowley moved to approve the payroll vouchers 32632 through voucher 32685. The motion was seconded by Trustee Robison and carried unanimously.

d) Bad Debt – Vice-Chairman Rowley presented bad debt vouchers:

10/18/2017	Self Pays	September 2017	\$ 81,451.47
10/18/2017	Medicare	September 2017	\$ 4,233.20

Chairman Hilton entertained a motion to approve the bad debt vouchers as presented.

MOTION: Vice-Chairman Rowley moved to approve the bad debt vouchers dated September 2017 as presented. The motion was seconded by Trustee Robison and carried.

3) Strategic Plan 2017/2018, 1st Quarter Update – Matt reviewed the 1st quarter of the 2017/2018 with the Board of Trustees, see attached copy of the strategic plan.

NEW BUSINESS

A. Open Discussion on Hospital Billing, Bad Debt and Collections

Edwin Szewczyk, CFO updated the Board of Trustees on the in house billing status, November first is still the go live date. Training with CPSI on the system and HCPro is complete as Edwin stated last month. The billing department is doing a lot of testing and working out kinks in the system. Rycan training will be completed by the end of the week. The Board of Trustees is pleased with the steps that have been taken to bring the billing in house.

B. Review/Revise/Approve Governance Policies –

1) 3.1 Global Board CEO Linkage

Chairman Hilton entertained a motion to approve 3.1 Global Board CEO Linkage.

MOTION: Vice-Chairman Rowley moved to approve Section 3.1 Global Board Linkage of the Board Governance Policies. The motion was seconded by Trustee/Chief of Staff Dr. Mugosa and carried.

2) 3.2 Unity of Control

Chairman Hilton entertained a motion to approve 3.2 Unity of Control as changed.

MOTION: Trustee Martin moved to approve Section 3.2 Unity of Control of the Board Governance Policies as changed. The motion was seconded by Vice-Chairman Rowley and carried.

3) 3.3 Accountability of the CEO

Chairman Hilton entertained a motion to approve 3.3 Accountability of the CEO as changed.

MOTION: Vice-Chairman Rowley moved to approve Section 3.3 Accountability of the CEO of the Board Governance Policies as changed. The motion was seconded by Trustee Martin and carried.

C. Appointments/re-appointments:

1) Appointments:

a) David Christensen, M.D. – Emergency Room

MOTION: Trustee/Chief of Staff Dr. Mike Mugosa made a motion to approve the appointment David Christensen, M.D. to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Vice-Chairman Rowley and carried.

b) Glen Porter, M.D. – Otolaryngology (ENT)

MOTION: Trustee/Chief of Staff Dr. Mike Mugosa made a motion to approve the appointment of Glen Porter, M.D. to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Trustee Robison and carried.

c) Sagar Patel, M.D. – Emergency (Locums)

MOTION: Trustee/Chief of Staff Dr. Mike Mugosa made a motion to approve the appointment of Sagar Patel, M.D. to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Trustee Martin and carried.

2) Re-appointments:

a) G. Norman Christensen, M.D. – Family Medicine

MOTION: Trustee/Chief of Staff Dr. Mike Mugosa made a motion to approve the re-appointment of G. Norman Christensen, M.D. to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Vice-Chairman Rowley and carried.

b) Nasir Uddin, M.D. – Internal Medicine

MOTION: Trustee/Chief of Staff Dr. Mike Mugosa made a motion to approve the re-appointment of Nasir Uddin, M.D. to the Medical Staff of William Bee Ririe Hospital and Rural Health Clinic. The motion was seconded by Vice-Chairman Rowley and carried.

D. Administrator's Report:

Matt Walker reported to the Board of Trustees on:

1. The County Flu shot clinic took place on the 20th of this month. Dr. Byun said the clinic was successful, they gave around 360 shots.
2. We did a State wide emergency drill to investigate some of our emergency planning, and communication with other entities (local and statewide).

3. Matt will be on the task force for Nevada Hospital Association drafting legislation regarding hospital reimbursement to protect our financial viability.
 - a. In response to AJ14 (emergency room mandated reimbursement) and AB382 (ban on balance billing for hospitals).
4. Matt was appointed to the board for Western Regional Board Symposium.
 - a. It will be in Omaha next June. Any ideas the Board of Trustees think would helpful for the hospital let Matt know and he will try to get some speakers for that topic lined up.

E. Correspondence Received Since last meeting:

1) **Face Book Post regarding Dr. Mike Mugosa.** In the Board Packet a copy of a face book post was included, praising Dr. Mugosa and surgical crew.

F. Set Date and Time for the Next Regular and/or Special Meeting

1) Next Regular Meeting – Monday November 27, 2017 at 5:00 p.m.

Chairman Hilton entertained a motion to approve the scheduling of the next Regular Board of Trustees meeting after a discussion of changing the date of the next regular meeting due to the Thanksgiving Holiday.

It was determined that the next Regular Board of Trustees meeting would be scheduled for November 20, 2017 at 5:00 p.m., not November 27, 2017.

G. Board Comments: Chairman Hilton reminded the Board of Trustee that Matt's evaluation will be held at the next Board meeting, please fill out the evaluation and bring it to the November meeting.

H. Staff Comments: Dr. G. Norman Christensen stated that the 340b program was instituted in 1992. With the Federal Government involved we all know with money involved there is always someone that can figure out a way to cheat it. Dr. Christensen feels the 340b program is not much different than what happened to Home Health and some of the Nursing Homes as far regulations that were generated to try to get around what those people who wanted to cheat the program. Dr. Christensen was asked by the Medical Association to get together with California and a few others to make a response to the 340b program and why we are seeing such things as this happening. Dr. Christensen reiterated why the Board's Executive Limitations had been created.

I. PUBLIC COMMENT: *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** "Section 8.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the*

meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.

Chairman Hilton asked for public comments.

April Bath from Economy Drug spoke in regards to the 340b program. April would like to know who Matt and Edwin have been talking to at SunRx, because Economy Drug is caught up on their bills. When they receive a bill it is not due for 45 days, April does not have another bill due for 10 days. Economy Drug is completely paid up and April is not sure who the Hospital is talking to saying they are not. Matt said he would get the name of the person to her. April feels it is super frustrating to come in and read the minutes, Economy Drug is getting slandered here. It is now on public record that Economy Drug is behind on bills. That is super disheartening. Economy Drug has been in business since 1946 and has been there for everyone in the community; to get slandered that the drug store is behind on their bills and the hospital is stating that in a public meeting it is now out in the public. This is false information, April again is not sure who it is at SunRx that is stating that but it is completely false. If April can get the name from Matt tomorrow there will be a phone call from Economy Drug directly to SunRx. April also asked that if the 340b program is on the Agenda or being brought up that both she and Andy Bath would like to be informed and allowed to attend the Board meeting so that Economy Drug could be in attendance to state their side of the program. Economy Drug is involved in a contract with the hospital and it is their business.


Chairman Hilton asked for any other public comment, seeing none Chairman Hilton moved on to Item J.

J. Adjournment:

Chairman Hilton entertained a motion to adjourn the White Pine Hospital District Board of Trustees Meeting.

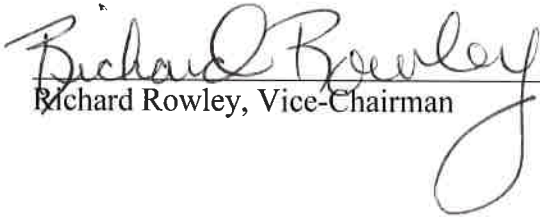
MOTION: Vice-Chairman Rowley moved to approve the adjournment of the White Pine Hospital District Board of Trustees meeting. The motion was seconded by Trustee Martin and carried.

Adjournment: 6:20 p.m.



Burton Hilton, Chairman

Julie Gianoli, Secretary



Richard Rowley, Vice-Chairman



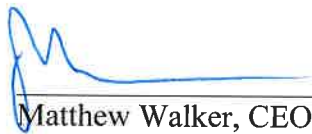
Leslie Martin, Trustee



Mike Mugosa, MD –Trustee/Chief of Staff



Wade Robison, Trustee



Matthew Walker, CEO

