

WHITE PINE COUNTY HOSPITAL DISTRICT

WILLIAM BEE RIRIE HOSPITAL

BOARD OF TRUSTEES

MINUTES

This was a duly noticed Regular Board of Trustees Meeting of the White Pine County Hospital District Board of Trustees held Monday May 21, 2018 at 5:00 p.m.

**TRUSTEE'S PRESENT**

Burton Hilton – Chairman  
Richard Rowley – Trustee  
Julie Gianoli – Secretary  
Leslie Martin - Trustee

**STAFF PRESENT**

Matthew Walker - Chief Executive Officer  
Susan Martin – Administrative Assistant  
Edwin Szewczyk, CFO  
G. Norman Christensen, M.D.  
Richard Sears – Attorney  
Nancy Baker, DO

**TRUSTEE'S ABSENT**

Wade Robison – Trustee  
Michael Mugosa, M.D. – Trustee/  
Chief of Staff

**STAFF ABSENT**

Tracie Gust, RN – CNO

**GUESTS PRESENT**

Carol McKenzie

Attached hereto is the sign-in sheet and by reference incorporated herein.

WHITE PINE COUNTY HOSPITAL DISTRICT

**Regular Board of Trustees Meeting**

- |                         |          |
|-------------------------|----------|
| <b>1. Call to Order</b> | <b>I</b> |
| <b>2. Roll Call</b>     | <b>I</b> |

**3. Public Comment:** *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** “Section 8.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.* **I / D**

**4. Approval and reading of minutes of the last regular meeting and of any special meetings, which may have been held since the last Regular meeting.**

**1) Regular Meeting April 23, 2018** **I / D / A**

**UNFINISHED BUSINESS**

**A. Enterprise Safety & Risk Management & Quality Assurance** **I / D**

**B. Financial / Statistical Reports**

**1) Review and Approval of Financial Statements For the Period Ended:**  
**a) April 30, 2018 - Edwin Szewczyk, CFO** **I / D / A**

**2) Request for Approval and Presentation of Vouchers – Julie Gianoli**

- a) Accounts Payable – vouchers #110879 and 111139** **I / D / A**
- b) Refunds – vouchers # 7240 through # 7251** **I / D / A**
- c) Payroll – vouchers # 33215 through # 33290** **I / D / A**
- d) Bad Debt – Self Pay and Medicare** **I / D / A**

**NEW BUSINESS**

**A. Review/Discuss Legal Representation for William Bee Ririe Hospital** **I / D / A**

**B. Review/Discuss/Approve Contracts with American Medflight and Med-X Airone** **I / D / A**

**C. Review/Discuss/Approve Contract with Cardiology Group – NMCV.** **I / D / A**

**D. Review/Revise/Approve Governance Policies – Chairman Hilton**

- 1) 1.11 Communication and Support to the Board** **I / D / A**
- 2) 1.12 Ends Focus of Grants or Contracts** **I / D / A**

**E. Review/Discuss/Approve Employee Cost of Living Adjustments for 2018/2019** **I / D / A**

- F. Review/Discuss/Approve Employee Merit Increase for 2018/2019.** I / D / A
- G. Appointments/Re-appointments – Mike Mugosa, M.D.**
- 1) Appointments: None I / D
  - 2) Re-appointments: None I / D
- H. Review/Discuss/Approve 2018/2019 Strategic Plan** I / D / A
- I. Administrators’ Report – Matt Walker, CEO** I / D
- J. Correspondence Received Since Last Meeting:** I / D
- K. Set Date and Time for the Next Regular and/or Special Meeting**
- 1) Next Regular Meeting – Monday, June 25, 2018 at 5:00 pm I / D / A
- L. Board Comments:** I / D
- M. Staff Comments:** I / D
- N. Public Comment** *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** “Section 8.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.* I / D
- O. Adjournment** I / D / A

**I – Information / D – Discussion / A – Action**

\*\* Note: The meeting minutes are presented as outlined on the posted agenda. The meeting may have visited agenda items out of order.

**Call to Order**

Chairman Hilton called the White Pine County Hospital District Board of Trustees Regular Meeting to order on Monday May 21, 2018 at 5:00 pm.

**2. Roll Call**

Chairman Hilton noted the sign-in sheet reminding everyone to sign in.

- 3. Public Comment:** *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** “Section 8.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.*

Chairman Hilton asked for public comment. Seeing none Chairman Hilton moved on to item four.

- 4. Approval and reading of minutes of the last regular meeting and of any special meetings, which may have been held since the last Regular meeting.**

**1) Regular Meeting – April 23, 2018**

Chairman Hilton entertained a motion to approve the minutes for the Regular Board of Trustees Meeting of April 23, 2018 as corrected.

**MOTION:** Vice-Chairman Rowley moved to approve the minutes for the Regular Board of Trustees Meeting of April 23, 2018 as corrected. Trustee/Secretary Gianoli seconded the motion and the motion carried.

**UNFINISHED BUSINESS**

**A. Enterprise Safety & Risk Management & Quality Assurance Update**

Matt reported to the Board of Trustees; one new workers comp issue for last month, it was a knee injury. Quality Assurance we have been focusing on the noise level in the hospital, the HCAP scores have been low on the noise level, which is why we chose that topic. A stop light, which measures the decibel level showing green, yellow and red was purchased and placed at the nurses’ station 3 months ago. We have noticed that our HCAP scores have improved in that area and behavior changes from employees, such as housekeeping rolling the carts past the station they now walk slowly and watch the light.

**B. Financial/Statistical Reports**

- 1) Review and Approve Financial Statements for the period ended:  
a) April 30, 2018**

Edwin reviewed the April 30, 2018 financial statements with the Board of Trustees:

- Total operating revenue of \$2.4 million was slightly better than budget. Volumes statistics impacting total operating revenue materially were:

	<u>Actual</u>	<u>Budget</u>	<u>Prior</u>
Total IP Discharges	36	41	31
ER Visits	445	463	409
OP Labs	798	783	726
OP Imaging	260	295	218
Clinic Visits	2,737	2,475	2,280

- Operating expenses of \$959 thousand were better than budget and prior year.

Salaries & benefits expense of \$ 1.4 million were better than budget and worse than prior year. Material expense line item variances include:

	<u>Actual</u>	<u>Budget</u>	<u>Prior</u>	<u>Variance Explanation</u>
Repairs & Maintenance	45,328	25,331	34,152	Radiology equipment Testing, elevator inspection Timing of State funding of internet connectivity
Misc. Expenses	132,199	105,344	162,597	Timing of expense
Pro Fee Expense	465,873	426,764	426,223	Fees higher due to higher collections and office visits

- 340(b) receipts are less than expected due to Ridley’s being removed from the program. Reinstatement with new plan management in May 2018 is expected to return plan receipts to near prior levels.
- The net gain for April 2018 is \$115 thousand.
- Cash decreased marginally from the prior month and is expected to increase with continued AR “catch up” while the in-house billing conversion continues to improve. Cash levels are approximately at pre-November first (AR conversion to in-house) levels. An estimate of total net cash gain YTD for fiscal year 2018 is:

YTD Total Net Gain	175,000
Add Back Depreciation Expense	<u>1,187,000</u>
Estimated Total YTD Cash Generated	<u>1,362,000</u>

Chairman Hilton entertained a motion to approve the Financial Statements for the period ending April 30, 2018.

**MOTION:** Trustee Martin moved to approve the Financial Statement for the period ending April 30, 2018. The motion was seconded by Vice-Chairman Rowley and carried.

## 2) Request for Approval and Presentation of Vouchers

**a) Accounts Payable Voucher:** Trustee/Secretary Gianoli presented accounts payable vouchers:

04/19/2018	110879-111020	\$ 512,068.16
05/03/2018	111021-111139	\$ 314,549.04

Chairman Hilton entertained a motion to approve the accounts payable vouchers 110879 through 111139.

**MOTION:** Trustee/Secretary Gianoli moved to approve the accounts payable vouchers 110879 through 111139. The motion was seconded by Vice-Chairman Rowley and carried.

**b) Refunds:** Trustee/Secretary Gianoli presented refunds:

04/19/2018	7240-7251	\$ 403.85
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Chairman Hilton entertained a motion to approve voided refund vouchers 7240 through 7251.

**MOTION:** Trustee/Secretary Gianoli moved to approve voided refund vouchers 7240 through 7251. The motion was seconded by Vice-Chairman Rowley and carried.

**c) Payroll Vouchers:** Trustee/Secretary Gianoli presented payroll vouchers:

04/27/2018	33215 - 33243	\$ 516,473.27
04/27/2018	33244 - 33253	\$ 11,178.75
04/27/2018	33254	\$ 1,500.00
05/11/2018	33255 - 33285	\$ 482,925.91
05/11/2018	33286 - 33290	\$ 126,530.03

Chairman Hilton entertained a motion to approve the payroll voucher 33215 through 33290.

**MOTION:** Trustee/Secretary Gianoli moved to approve the payroll vouchers 33215 through voucher 33290. The motion was seconded by Vice-Chairman Rowley and carried.

**d) Bad Debt** – Trustee/Secretary Gianoli advised no bad debt vouchers for Medicare or Self Pay to report.

## **NEW BUSINESS**

### **A. Review/Discuss Legal Representation for William Bee Ririe Hospital**

Richard Sears explained it is time to move on. Richard has enjoyed working with the Board but it is time for a fresh look. Vice-Chairman Rowley thanked Richard for all he has done, and expressed his appreciation. Richard Sears advised the Board of Trustees to look for someone who understands civil law and has done some litigation and drafted contracts. Someone who understands HIPPA. Richard Sears has no time frame for leaving at this point.

Chairman Hilton also thanked Richard Sears for his continued and ongoing counsel. Chairman Hilton feels this is something that the Board of Trustees need to extend the offer to all Attorneys in the community. Chairman Hilton would like to extend a request for proposal and send it to all the local attorneys, to find their experience. Matt and Chairman Hilton will draft the proposal and send it out to all Trustees to review. Reviewing all proposals at the next Board of Trustees meeting is Chairman Hilton's goal. A discussion followed on wage and interviewing process. The Board of Trustees all agreed with Chairman Hilton's plan.

#### **B. Review/Discuss/Approve Contracts with American Med Flight and Med-X Airone**

Chairman Hilton disclosed that two management people from Reach Air formerly American Med Flight came into to talk with him last week. Trustee Robison also spoke with them. Chairman Hilton's opinion both companies should be able to operate. A discussion followed on the pro and cons of both companies and benefits for the community. The Board of Trustees and Matt agree to contract with both companies for the time being. No action taken on this agenda item.

#### **C. Review/Discuss Approve Contract with the Cardiology Group – NMCV**

Matt explained that the Cardiology group was not able to physical attend this meeting but they wanted to be able to answer any questions, which they will do via a phone conference call. Matt spoke with the U of U, they said they could do some Vascular P.A.D. studies/imaging but still cannot do procedures in Ely. If we went with NMCV it would increase the services available in Ely but would definitely be a bigger risk.

Matt turned the conversation over to Don Geer and Dr. Asad Qamar via phone.

Dr. Qamar explained the clinical services NMCV would provide to the hospital which would include comprehensive cardio vascular services, not just cardiac but vascular. Starting with clinical patient care in the outpatient setting in the clinic, identifying patients with cardio vascular disease and providing ongoing clinical management to those patients. Providing clinical care to patients who come to the ER, in doing so both the outpatient setting and in the hospital setting we are hoping to work closely with your providers, nurse practitioners and other staff. NMCV will provide noninvasive diagnostic services, such as echocardiography, nuclear stress testing and vascular ultra sounds; this is where we lead into the implementation of the cardiac cath lab. Preventative and Clinical care to patients. Dr. Qamar asked Don Geer to give an overview of the logistics and the financial aspects, if the Board of Trustees has any clinical questions, Dr. Qamar will answer all questions after Don has finished.

Don spoke to short term and long term logistics; short term NMCV will have their doctors' and mid-level come out will pick up what the U of U is doing now and in addition build up the PAD program and the venous program. Initial it will be dual hats, we will have one of your nurse practitioners work with NMCV, mainly as a gatekeeper for patients. The nurse practitioner will be trained on cardiac and peripheral and take on more of a dual role. Hiring a second nurse practitioner is a long-term goal; with the PAD, Venous and Arterial with Coronary the volume will pick up to the point justifying a full time mid-level. The physicians and staff will come in to work the rooms, two RT's, an RN and a floater. From the financial point of view, NMCV will cover the staff in the rooms, travel costs and physician costs. The hospital will pay for the equipment and the install of that equipment. Starting with two to four cases a month and ramping up to ten a month over the course of six to twelve months that is not just coronary, that is

Coronary, EP, PAD and Venous disease. Over the course of twelve months, NMCV will be up to ten to twelve cases a month. From a financial point of view or breakeven point of view, about two cases per month we will all breakeven. Pre and post op; completed by the hospital, training will be provided for the hospital staff. The physicians will come out two days, initial planning on four days a month, after three months the plan is to have a physician once a week.

Chairman Hilton asked in regards to the buildup the program, in the beginning taking over everything the U of U does currently and building up the PAD program, is that in the six to twelve months. Don advised it would take three to six months of what to look for from a primary care provider or ER visit. Dr. Qamar agrees three to six months to build the program.

Chairman Hilton voiced his concern regarding change from the community and asked about a marketing strategy for the public and medical staff. Don advised a marketing person would educate the physician, put programs together handouts with information for patients. Dr. Qamar feels the patients experience will be selling the program to the community, sharing their experience with the physicians and staff.

Trustee/Secretary Gianoli asked what startup costs would be, Matt explained he has contacted the Pennington Foundation and they are willing to grant the money for the equipment. The equipment costs are 1.1 million and the renovation of the OR, which we do not know the cost of that yet, but one to two hundred thousand is estimated which the hospital would be responsible for the renovations and materials such as stents. Pennington Foundation would cover the equipment. The cost of bring in materials for procedures would be around \$30K to \$50K, which the patients will be billed for. Don is working with Abbot for discounts and possible allocations so when materials are used billing will occur. Trustee Martin asked out the contract length and out clause. The contract is three years with a 90 day out. Richard Sears, has reviewed the contract and made numerous changes and corrections. Don explained that written in the contract if the program fails NMCV will purchase the equipment from WBRH with a third party estimating the price and relocate it. Target to begin the program in September, possibly the end of August.

Chairman Hilton gave statics on the population in White Pine County, being the highest in the last 40 years. The school age population is about half of what it was, so the county is much older community. Chairman Hilton feels the trends show the need for health care and need for additional services we can offer and thinks this is an exciting opportunity. Matt and Edwin have talked about the pros, cons and risks but Chairman Hilton feels the risks are fairly well mitigated with the funding options. Vice-Chairman Rowley is concerned how the Pennington Foundation would feel if the program fails, Matt explained the Foundation knows this is a risk and a new program, but the Foundation is excited to be on the cutting edge and wanting to try. If the program did fail, the money would go back to the Foundation without question. Dr. Nancy Baker was concerned if NMCV would use the hospitals EHR system allowing the providers to view reports, which is a definite yes they will use the WBRH EHR system.

Chairman Hilton entertained a motion to approve the contract with the Cardiology Group – NMCV.

**MOTION:** Trustee/Secretary Gianoli moved to approve the contract with the Cardiology Group-NMCV. The motion was seconded by Vice-Chairman Rowley and carried unanimously.



**D. Review/Revise/Approve Governance Policies – Chairman Hilton**

**1) 1.11 Communication and Support to the Board**

Chairman Hilton entertained a motion to approve 1.11 Communication and Support to the Board.

**MOTION:** Trustee/Secretary Gianoli moved to approve Section 1.11 Communication and Support to the Board of the Board Governance Policies. The motion was seconded by Vice-Chairman Rowley and carried.

**2) 1.12 Ends Focus of Grants or Contracts**

Chairman Hilton entertained a motion to approve 1.2 Ends Focus of Grants or Contracts.

**MOTION:** Trustee Martin moved to approve 1.12 Ends Focus of Grants or Contracts of the Board Governance Policies. The motion was seconded by Trustee/Secretary Gianoli and carried.

**E. Review/Discuss/Approve Employee Cost of Living Increase 2018/2019**

**F. Review/Discuss/Approve Employee Merit Increase for 2018/2019**

Chairman Hilton opened both item E and item F on the agenda for discussion. Chairman Hilton feels there is many options that we can go down when we look at this, the last two years we have not had a cost of living increase but have given merit increases. Two years ago, we did up to 3% merit increase for employees and last year we did up to 2% merit increase. Last year we looked at it and most people did very well and got 3%, not sure if we have data on how it's gone this year for the up to 2%, but it's probably gone more to the Board of Trustees expectations this year. We have both of these items open; the one thing that lays heavily on all of us, the hospital's financial situation has deteriorated over the last couple of years. We are still in the black but our net income has decreased and is on track to decrease this year when we do the budget we are projected to go into the negative next year. We need to be cognizant with 120 hourly employees and another 30 or so salary people; we need to reward people that are going beyond as has been discussed before. Chairman Hilton feels we need to look at the fact that the percentage thing may not be the best thing. Chairman Hilton's proposal he would like the Board to discuss is to do either a 25 cent/hour raise for hourly employees for COLA or a \$500.00 bonus and up to 2% merit increase for all hourly and salary employees, not doctors or contracted people.

Vice-Chairman Rowley asked if the merit raise could go above 2% if a department manager wants to give a merit raise to justify above 2%. Matt advised that he would require the department manager to justify changes in workload for whatever the job description is and changes in job duties. Trustee Martin asked if the entire department managers were aware of this option and if any of them have exercised this option over the last year. Matt answered 5 to 10 percent of employees have received above the 2% increase. Trustee Martin voiced she is really liking the \$500.00 bonus idea. This would not structurally build in the increase wage. Could the department manager say they have an employee that does not deserve a bonus? Chairman Hilton explained that if the bonus would be a COLA it would be across the board. Trustee Martin asked if we want to give a COLA raise. Trustee Martin has spoken with Matt before and one of the comments she has made to him, is she feels the employees need to know that we care about them and Matt's response has been the employees feel the Board of Trustees do not care about the

employees at all. Trustee Martin does not want to give that impression but the Board of Trustees need to watch the bottom line too; we need to give them something. Trustee/Secretary Gianoli thanked Matt for the salary comparisons he provided, and she has spent hours reviewing the comparisons. This was the first time that Trustee/Secretary Gianoli knew that the managers have given above the percentage increase approved by the Board of Trustees and should if they want to give more than the approved amount should this be approved by the Board of Trustees? Matt explained that when an employee has been given more than the set amount it is because they have taken on extra duties doing more than two full time employees so we will pay them for the extra job responsibilities going beyond. The Board of Trustees would like to be informed on those employees that receive above the percentage set for going beyond. Matt let the Board of Trustees know it is better to give an employee extra for doing more duties than hiring another employee. If the bonus is given that would not affect PERS but if the 25 cents/hour was given it would be \$30,000.00 to \$35,000.00 in PERS. Edwin advised it would be \$70,000.00 in PERS for the hourly employees. Trustee Martin asked if the bonus would be given at the first of the year or during their review, she would like to see it given during their review not just given, Matt agreed that if it was to be given annual the employee would have worked a whole year versus getting it and leaving the next day. Trustee Martin would like to make this decision when the entire Board of Trustees is present to get their input. Chairman Hilton explained the only member that could vote would be Trustee Robison, and prefers to vote tonight but it is up to the Board of Trustees. Trustee Martin asked if the \$500.00 bonus would be equivalent to the 2%; the 2% is different for every person. Edwin advised that the 2% on hourly employees would be \$114,000.00 just face value so add another 30% on top of that so it would be closer to \$150,000.00, if you are looking to compare. The Board feels the \$500.00 is the better way to go at review. Chairman Hilton asked if the merit portion should be kept open, Vice-Chairman Rowley feels it should be kept open because if an employee picks up additional duties they deserve an increase. The Board of Trustees does not have to give a COLA raise expressed Chairman Hilton. Trustee/Secretary Gianoli likes the idea of giving the entry-level employees something. A discussion on merit increases up to \$500.00 for all employees with the option of the department manager not giving the full \$500.00 to those employees who do not perform. Trustee Martin thinks that the bonus structure based on merit is the way to go and providing the way the managers evaluate their employees so it is not so subjective to a quantity. Matt reminded the Board of Trustees of the new evaluation forms are more subjective to performance giving a bonus up to \$500.00 for merit for hourly and salary.

Matt explained some employees are going to be upset it will not increase their PERS so if you wanted to wait and give a set dollar amount we could put the numbers together so you would know the actual financial impact, we could guess now to some degree. Chairman Hilton would like to move forward with a set dollar amount for hourly and salary with the exception of the doctors. Trustee Martin would like to emphasize to the managers that is a merit increase and only the best get the full \$500.00 and if they do not do a correct analysis of their employees' it would affect their bonus also. Trustee Martin would like clarity on what is approved by the Board of Trustees is going to be utilized. The bonus amount would be set, if a change of job duties occurs that would be on a separate basis.

Chairman Hilton entertained a motion for up to \$500.00 merit increase upon annual review with no COLA increase.

**MOTION:** Vice-Chairman Rowley moved to approve up to \$500.00 merit increase upon annual review with no COLA increase. Trustee/Secretary Gianoli seconded the motion and carried.

**G. Appointments/re-appointments:**

- 1) **Appointments: None**
- 2) **Re-appointments: None**

Chairman Hilton advised there was no appointments or re-appointments; he closed item G and moved on to item H.

**H. Review/Discuss/Approve 2018/2019 Strategic Plan.**

Matt Walker, CEO reviewed the revised Strategic Plan for 2018/2019 which he has added a few things too, with no input from the Board of Trustees he would be happy to add their input at this time. Matt removed many completed items from last year. Chairman Hilton is comfortable with the strategic plan as presented. Trustee Martin asked to include Management Training and to revamp the employee questionnaire review form. The Board of Trustees felt both items were appropriate and to be added to the 2018/2019 Strategic Plan. Matt pointed out #5 on the Long Term Goals, Operating Margin Contingency Plan to discuss operating margins if they sharply decline. Matt and Edwin will put the plan together which will need the Board of Trustees approval to implement the plan if things get bad, reaction could start rather than waiting to make a plan.

Chairman Hilton entertained a motion to approve the 2018/2019 Strategic Plan.

**MOTION:** Vice-Chairman Rowley moved to approve the 2018/2019 Strategic Plan. The motion was seconded by Trustee/Secretary Gianoli and carried.

**I. Administrator's Report:**

Matt Walker reported to the Board of Trustees on:

- The 340b program for Ridley's Pharmacy in the clinic kicked off on Friday and today the grocery store will start.
- The Health Fair was well attended more than ever before. 330 people had lab draws, which was 60 more than last year. With the number system, there was not waiting lines, people were able to walk around and visit the vendors until their number was called. Lots of positive feedback did not hear any negative feedback, will probably see this number increase next year.
- Nurse Hotline quote for White Pine County is \$9,322.00/year. The reason we choose not to include White Pine County is most people have a nurse hotline with their insurance company; if you have used a nurse hotline most of the time you are told to go to the emergency. The reason Eureka has a nurse hotline is the commissioners are pushing 24/7 care but the numbers cannot justify the cost. The Board of Trustees feels no need in White Pine County for a nurse hotline.
- Nurse call system has installation issues, Amplion was to start installation May 29, 2018 and finish by June 29, 2018, which clearly is not the case. With Nevada State requiring a specific license to work here, Amplion is working with Gust Electric under their direction, working on installation.

- Implementing an employee swap program will allow the employees to go to different departments to increase the department relationships and improve communications. Maybe we will see some efficiency gains with the departments working together.
  - We are investigating the UNR Residency program. UNR came to discuss the program with the Medical Staff to run a residency program here.
    - a. Would include four family practice residents to run a clinic.
      - i. Two second year residents
      - ii. Two three year residents
    - b. State Grant to pay for the first two years
    - c. Plan for financial study, space issues, Housing or housing allowance.
- There needs to be further discussion before a decision can be made.

**J. Correspondence Received Since last meeting:** Susan passed a Thank You card from a patient and an invitation from Banner Churchill Community Hospital to help celebrate the completion of a 5,545 square foot emergency room expansion.

**K. Set Date and Time for the Next Regular and/or Special Meeting**

**1) Next Regular Meeting – Monday June 25, 2018 at 5:00 p.m.**

Chairman Hilton entertained a motion to approve the scheduling of the next Regular Board of Trustees meeting changing the date to Monday June 18, 2018 at 5:00 p.m. as requested by Trustee Martin.

**MOTION:** Trustee Martin moved to approve the scheduling of the next Regular Board of Trustees meeting for Monday June 18, 2018 at 5:00 p.m. The motion was seconded by Vice-Chairman Rowley and carried.

**L. Board Comments:** Chairman Hilton thanked the Board of Trustees for all of the input during tonight's meeting.

**M. Staff Comments:** Dr. G. Norman Christensen suggested as we talk about money and presenting the hospital as charitable, if we would call it surplus and not profit. The Board of Trustees agreed with Dr. Christensen.

**N. PUBLIC COMMENT:** *Comments not exceeding five (5) minutes in length will be accepted from the general public in attendance. any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** "Section 8.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers".*

Chairman Hilton asked for public comment, seeing none Chairman Hilton moved on to Item O.

**O. Adjournment:**

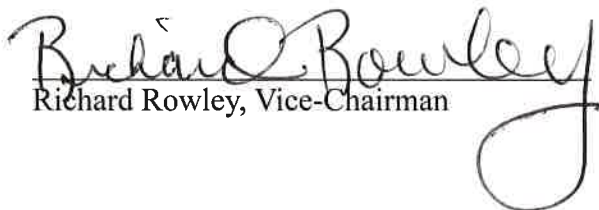
Chairman Hilton entertained a motion to adjourn the White Pine Hospital District Board of Trustees Meeting.

**MOTION:** Vice-Chairman Rowley moved to approve the adjournment of the White Pine Hospital District Board of Trustees meeting. The motion was seconded by Trustee/Secretary Gianoli and carried.

Adjournment: 7:20 p.m.

  
\_\_\_\_\_  
Burton Hilton, Chairman

  
\_\_\_\_\_  
Julie Gianoli, Secretary

  
\_\_\_\_\_  
Richard Rowley, Vice-Chairman

  
\_\_\_\_\_  
Leslie Martin, Trustee

\_\_\_\_\_  
Mike Mugosa, MD –Trustee/Chief of Staff

\_\_\_\_\_  
Wade Robison, Trustee

  
\_\_\_\_\_  
Matthew Walker, CEO

**PUBLIC BUDGET HEARING**

- 1. Call to Order** **I**
- 2. Public Comment** *Comments not exceeding five(5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** “Section 8.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.* **I / D**

**NEW BUSINESS**

- A. PUBLIC HEARING** **I / D**

**Notice of Public Hearing is hereby given that the White Pine County Hospital District/William Bee Ririe Hospital Board of Trustees will Hold a Public Hearing on its budget for fiscal year 2018-2019 on May 21, 2018 immediately following the Regular Monthly Board of Trustees Meeting at 5:00 p.m. in the Conference Room at the William Bee Ririe Hospital.**

- B. 2018-2019 WHITE PINE COUNTY HOSPITAL DISTRICT/WILLIAM BEE RIRIE HOSPITAL BUDGET APPROVAL** **I / D / A**

- C. PUBLIC COMMENT** *Comments not exceeding five(5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** “Section 8.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers”.* **I / D**

- D. ADJOURNMENT** **I / D / A**

**I – Information / D – Discussion / A - Action**

\*\* Note: The meeting minutes are presented as outlined on the posted agenda. The meeting may have visited agenda items out of order.

## 1. Call to Order

Chairman Hilton called the White Pine County Hospital District dba William Bee Ririe Hospital Board of Trustees Annual Budget Hearing to order on Monday May 21, 2018 at 7:23 p.m.

Chairman Hilton noted the sign-in sheet reminding everyone to sign in.

**2. Public Comment** *Comments not exceeding five(5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. **Comments during Discussion Items will not be accepted from the General public.** "Section 8.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers".*

Chairman Hilton asked for public comment. Seeing none, Chairman Hilton moved on to New Business.

## NEW BUSINESS

### A. PUBLIC HEARING

Chairman Hilton read the public hearing notice as published in the Ely Times newspaper on May 11, 2018 and May 18, 2018.

Chairman Hilton opened the Annual Public Hearing for the WHITE PINE COUNTY HOSPITAL DISTRICT/WILLIAM BEE RIRIE HOSPITAL BOARD OF TRUSTEES MEETING ANNUAL BUDGET APPROVAL 2018-2019.

With no members of the public sector in attendance, Chairman Hilton asked for comments, seeing none Chairman Hilton closed the public hearing.

### B. 2018-2019 WHITE PINE COUNTY HOSPITAL DISTRICT/WILLIAM BEE RIRIE HOSPITAL BUDGET APPROVAL

Chairman Hilton reviewed the White Pine County Hospital District Budget as presented in a Department of taxation-approved format and letter from the State showing compliance with the law and the Nevada Administrative Code.

Edwin Szewczyk, CFO asked the Board of Trustees to turn their attention to schedule F1; looking on column three (3) tentative approved budget. This is what the State has tentatively approved; this is a fairly conservative budget, which gives us a slight increase of operating revenue from the prior estimated year ending June 30, 2018 which is in column two. That is just an extrapolation of where we think we will be at the end of the year, a slight increase in revenue, operating expenses somewhat liberal increase in expenses, with the State Budget Edwin would rather over estimate expenses than under estimate. The rest is in line, our tax revenue roughly the same; Edwin fully expects it to be the same as the previous year. The other thing you do not see in here is the 340b revenue, Edwin estimated at the current run rate, which is the one pharmacy because at the time he did not know what was going on with the 340b program. The two things that are giving almost a \$300,000.00 bottom line loss would be the revenues and expenses meeting together, somewhat liberal estimate in expenses because of the state budget and again the same liberal estimate with the 340b revenue.

Chairman Hilton thanked Edwin for the explanation and asked if anyone had any questions after reviewing the proposed budget for the fiscal year 2018-2019.

Chairman Hilton entertained a motion to approve the White Pine County Hospital District/William Bee Ririe Hospital Budget for the Fiscal Year 2018-2019, as presented.

**MOTION:** Vice-Chairman Rowley moved to approve the White Pine County Hospital District/William Bee Ririe Hospital Budget for Fiscal Year 2018-2019, as presented. The motion was seconded by Trustee/Secretary Gianoli and carried.

**C. PUBLIC COMMENT** *Comments not exceeding five(5) minutes in length will be accepted from the general public in attendance. If any are made, there may be discussion upon these comments. No vote, decision, or action may be taken upon matters raised under this item until it is formally placed on the agenda as an action item. Comments during Discussion Items will not be accepted from the General public. "Section 8.05, of the Nevada Open Meeting Law Manual indicates that the Public Body may prohibit comment if the content of the comments is a topic that is not relevant to or within the authority of the Public Body or if the content of the comments is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers".*

Chairman Hilton noted there was no one from the public sector in attendance.


#### **D. ADJOURNMENT**

Chairman Hilton entertained a motion to adjourn.



**MOTION:** Trustee Martin moved to approve the adjournment of the Annual Budget Hearing. The motion was seconded by Trustee/Secretary Gianoli and carried.

Adjournment: 7:26 p.m.

  
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Burton Hilton, Chairman

  
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Julie Gianoli, Secretary

  
\_\_\_\_\_  
Richard Rowley, Vice-Chairman

  
\_\_\_\_\_  
Leslie Martin, Trustee

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Wade Robison, Trustee

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Mike Mugosa, M.D. Trustee/Chief of Staff

  
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Matthew Walker, CEO